



King's College 英皇書院

For Official Use only

Ref. No. KC_ _ _ _

Application for Secondary 1 Discretionary Places (For admission to S.1 in September 2020)

中一自行分配學位申請表(於二零二零年九月入讀中一)

附上六上成績表

(With P.6 1st Term Report)

是(Yes) 否(no) *

Particulars of Applicant 申請人資料

申請人是否香港永久性居民? 是 / 否 *Is the applicant having the status of permanent resident of Hong Kong? Yes / No*
(申請人若是香港非永久性居民, 請填寫證件類別: 護照/單程證/ _____ (批准逗留至 _____ 年 _____ 月 _____ 日)
(If NO, the category of the applicant's valid travel document is Passport/One-Way Permit/ _____, permitted to remain until DD / MM / YY)

Name of Applicant 申請人姓名	Chinese 中文	English 英文	Photograph 相片
Date of Birth (dd/mm/yy) 出生日期 (日/月/年)			
Place of Birth 出生地點			
Student Reference No.(STRN) 學生編號			
The interview conducted in Putonghua 以普通話進行面見	<input type="checkbox"/> 需要 Yes <input type="checkbox"/> 不需要 No		
Name of Primary School Now Attending 現就讀小學名稱	In English 英文		
	In Chinese 中文		

Particulars of parents/guardian 家長/監護人資料

Father 父親		Mother 母親	
Name (English)		Name (English)	
中文姓名		中文姓名	
Guardian 監護人 (If the legal guardian is the parent, there is no need to complete this part. 如合法監護人是該生父母, 則不用填寫此部分。)			
Name (English)			
中文姓名			
Relation 關係			

Contact details of father/mother/guardian* 父親/母親/監護人* 之聯絡資料

Address 地址			
Telephone No. 電話號碼	Home 住宅		
	Day Time 日間		
	Mobile 流動電話		
E-mail Address 電郵地址			

Date 日期: _____

Signature of Parent/Guardian* 家長/監護人* 簽署

Remarks (附註)

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Application Form for S1 Discretionary Places issued by EDB	P.4 report	P.5 report	P.6 Report	PR Status		
				ID Card	Birth Cert.	Others

* Please delete where appropriate. 請刪去不適用者。

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Application for Secondary 1 Discretionary Places(For admission to S.1 in September 2020)

中一自行分配學位申請(於二零二零年九月入讀中一)

Personal Particulars 個人資料			
Name of Applicant 申請人姓名	英文	(in BLOCK LETTERS 請用正楷)(請用正楷)	中文
Primary School 就讀學校	英文	(in BLOCK LETTERS 請用正楷)(請用正楷)	
	中文		

學業/學科成績** Academic Achievement	英文 Eng.	中文 Chi.	數學 Maths.	常識 G.S.	資訊科技 I.T./ 普通話 Put.	操行 Conduct
P.4(1 st Term)四上	X	X	X	X	X	
P.4(2 nd Term)四下	X	X	X	X	X	
P.5(1 st Term)五上	Mark/Grade 可填分數或等級					
P.5(2 nd Term)五下	Mark/Grade 可填分數或等級					
P.6(1 st Term)六上***	Mark/Grade 可填分數或等級					

** If there are three or more examinations in one school year, please fill in the results of the first and last examinations in that year. 如一學年內有三次考試或以上者，請填上該年第一次及最後一次考試的成績。

*** If you cannot provide the 1st Term academic report of P.6 at the moment, please submit it to the School Office before 14th February. 如未能遞交六上成績表，請於2月14日前交回校務處。

Awards 獎項**** (P.5 or P.6, with certificate photocopies 小五及小六的獎項，需附上證明文件副本)	校內(int)	校外(ext)
1		
2		
3		
4		
5		
6		
Service 服務**** (P.5 or P.6, with certificate photocopies 小五及小六的服務活動，需附上證明文件副本)	校內(int)	校外(ext)
1		
2		
3		
4		
5		
6		
ECA 課外活動**** (P.5 or P.6, with certificate photocopies 小五及小六課外活動，需附上證明文件副本)	校內(int)	校外(ext)
1		
2		
3		
4		
5		
6		

**** Details of the certificates must be marked in the spaces provided. 此欄必須填寫。

Note:

1. This application form and the required documents must be returned in person to the School Office by 4:30 p.m. on or before Thursday, 16th January 2020.
2. **Please bring along the originals of the birth certificate, school reports of P.4 and P.5, and half-yearly report of P.6 for verification.**
3. Photocopies of the school reports of P.4 and P.5, half-yearly report of P.6, documentary evidence showing *“permitted to remain until”* (if not having permanent status) and ‘Application Form for S.1 Discretionary Places’ issued by Education Bureau should be enclosed with this application. **If the applicant was not born in Hong Kong, please bring along originals and submit photocopies of the birth certificate and document(s) proving that he is permitted to stay and attend school in Hong Kong.**
4. There is no need to provide recommendation letters from primary schools.
5. All applicants will be invited to attend an interview on Saturday, 14th March 2020 (TBC). We only admit applicants with grade B or above in their conduct grades.
6. Our school will notify parents of the successful applicants of their children’s inclusion in the Successful Lists for Discretionary on 31st March 2020 by written notice and phone. However, we will not notify reserve and unsuccessful applicants to avoid unnecessary misunderstandings.
7. The personal data provided through this application will be used for processing application for a school place. They may be disclosed to the Education Bureau /other schools authorized to process personal data for allocation/placement and other education-related purposes. The provision of personal data by means of this form is obligatory. If applicants do not provide sufficient information, the school may not be able to process the application.
8. Applicants have right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Applicants’ right of access includes the right to obtain a copy of personal data provided by this form/record. Enquiries concerning the personal data collected by means of this form/record, including the making of access and corrections, should be addressed to:

The Principal,
King’s College,
63A Bonham Road,
Hong Kong.
Tel. No. 2547 0310

注意事項

1. 申請人須於 2020年1月16日(星期四)下午四時三十分前把申請表及所需文件親自交回本校。
2. 申請人遞交申請表時，必須帶備出生證明文件和小四、小五及小六(上學期)成績正本以便核實。
3. 申請人須將小四、小五及小六(上學期)成績影印本、出生證明文件影印本(若申請人是香港非永久性居民)，連同教育局派發的「中一自行分配學位申請表」一併交回。倘非本港出生人士，須帶備有效居港及入學證明文件和出生證明文件正本，並呈交影印本。
4. 申請人不需提交小學推薦信。
5. 所有申請人皆獲安排面見，不設筆試。面見日期暫定在2020年3月14日(星期六)。本校只取錄其操行成績達到B級或以上的申請人。
6. 在完成處理中一自行分配學位的申請後，本校將於2020年3月31日透過書面形式及電話通知正取學生家長其子女已獲本校納入其自行分配學位正取學生名單。為免產生不必要的誤會，有關的通知安排並不包括備取及落選學生。
7. 今次申請所收集的個人資料，將用以辦理申請學位事宜。本校可能把這些資料披露予教育局或其他獲授權處理個人資料的學校，用以處理學位分配或其他有關教育的事宜。申請人必須在本表格提供其個人資料。如提供的資料不足，本校可能無法處理有關申請。
8. 申請人有權按照〈個人資料(私隱)條例〉第十八和二十二條及附表一第六原則的規定，查閱及改正個人資料。查閱資料的權利，包括取得本表格/紀錄所載個人資料的副本。如欲查詢有關本表格/紀錄收集的個人資料，包括查閱及改正資料，可致函或致電：
香港般咸道六十三號A
英皇書院校長
電話：2547 0310